### **Cell Phones**

MHIS has a contract with Verizon Wireless for cellular service.

## How to order a cell phone

- Send an email to the helpdesk at mhis\_helpdesk@hartfordschools.org requesting the purchase of the cell phone.
- In that email there should be a budget code to charge the cost of the phone to. Once the budget code is verified and funds are available the phone will be ordered.
- A helpdesk technician will contact you when the phone is delivered to setup a time to deploy the new cell phone to you.

NOTE: All old devices, regardless of condition, must be returned to MHIS upon receipt of new devices. MHIS is located at 260 Constitution Plaza, Hartford, CT.

If you have questions or comments please e-mail the MHIS Helpdesk at <a href="mailto:mhis-helpdesk@hartfordschools.org">mhis-helpdesk@hartfordschools.org</a>

#### Types of Phones you can order

#### Apple iPhone



# iPhone 4 S iPhone 4

- iPhone 4 (Free Upgrade if you are eligible)
- iPhone 4S 8GB (Free Upgrade if you are eligible)
- iPhone 4S 16GB (\$49.00)

# Blackberry



- Blackberry Bold Touch 9930 (Free Upgrade if you are eligible)
- Blackberry License \$75.00